

Official Town of East Troy Town Board Minutes
Regular Meeting
Monday, June 12, 2023

The meeting was called to order at 6:37 pm by Chairman Klarkowski. Supervisors Church, Reyes, Wales and Wucherer were in attendance. Clerk/Treasurer Buchanan, Deputy Clerk/Treasurer Loth, Attorney Mills, Police Chief Gorecki, DPW Superintendent Scheel and approximately 30 residents/guests were present.

The Pledge of Allegiance was recited.

Clerk/Treasurer Buchanan affirmed that the meeting was posted in compliance with Open Meeting Law.

Motion by Chairman Klarkowski, seconded by Supervisor Church, to move item 8 up on the agenda to before item 7. Motion passed unanimously.

Motion by Supervisor Church, seconded by Supervisor Reyes, to approve the amended agenda. Motion passed unanimously.

Meeting Minute Approval

- Motion by Supervisor Wucherer, seconded by Supervisor Church, to approve the minutes of the May 3, 2023 Planning commission meeting as written and the May 17, 2023 as amended. Motion passed unanimously.
- Motion by Supervisor Church, seconded by Supervisor Wales, to approve the minutes of the May 8, 2023 Board or Review meeting. Motion passed unanimously.

Treasurer's Report – Clerk/Treasurer Buchanan

- Motion by Supervisor Wales, seconded by Supervisor Church, to approve the May Treasurer's Report as submitted. Motion passes unanimously.
- Loan Quotes for Shorewood Drive Repaving project
 - Board of Commissioners of Public Lands 5.25%
 - Citizens Bank of Mukwonago 5.25%
 - First Citizens State Bank 5.2%

Motion by Supervisor Church, seconded by Supervisor Wucherer, to approve the loan with First Citizen State Bank at a rate of 5.2% for 5 years for \$123,600 for the Shorewood Drive Repaving project. Motion passed unanimously.

- Loan Quotes for 2024 Town Capital Projects
 - Board of Commissioners of Public Lands 5.25%
 - Citizens Bank of Mukwonago 5.25%
 - First Citizens State Bank 5.2%

Motion by Supervisor Reyes, seconded by Supervisor Church, to approve the loan with First Citizen State Bank at a rate of 5.2% for 15 years in the amount of \$1,269,900 for Town Capital projects. Motion passed unanimously.

Motion by Supervisor Reyes, seconded by Supervisor Church, to authorize Attorney Mills to draft a resolution approving the borrowing for the 2023 Shorewood Drive project and the Town Capital Projects. Motion passed unanimously.

Public Comments

- Bob Rice, W884 Shorewood Drive. He doesn't believe that he can get 100% buy in for the residents on Shorewood Drive to sign a snow removal contract.
- Dave Wolf, W945 Miramar Drive. He voiced his concerns about the Town compost site not accepting brush at this time and what is the "definition" of brush?
- Joe Jones, N9033 East Miramar Road. His concerns were regarding the compost site as well. He questioned hauling wood chips, getting a burning permit, and more. There are a lot people burning brush in their neighborhoods.
- Tyler Baeurle, W1516 Fairway Road. He presented the Town Board with a petition to install speed bumps on Fairway Road because there are many children at play, residents walking, and the speed of delivery vehicles and other traffic in general is often (seemingly) above the posted speed limit.
- John Stoss, N8831 Stringers Bridge Road. He is concerned about how the Communication Committee was terminated, believes some people felt the work was not completed and that the board vote/decision was pre-determined. He is still concerned about items that were voted on at the annual meeting a couple years ago that are still not done or acted on.
- Ken Zess, W598 Bell School Road. He made public the fact that he is the person that brought about the review of snowplowing on private roads and the acceptance of brush and branches at the compost site. He referenced laws about open burning as well as noting that the private snow plow contractors would like the business and that the Town is monopolizing this service.
- Tim Krenke, W980 Shorewood Drive. He wanted it known that he pays his taxes and pays an extra charge for snowplowing PLUS he has to pay to have his road fixed/maintained.
- Steve Kutsch, W844 Shorewood Drive. He urged the town please plow their road and reiterated the issue of liability to the town if the road is not plowed for ease of access by emergency vehicles.

Committee/Department Reports

Chairperson's Report - Chairman Klarkowski

- He participated in a "call in" meeting regarding the Dresden Pier issue. He determined that this is more of a dredging issue and hasn't heard any outcome related to the conversation.
- There was a Tri-Troy meeting and they discussed the school referendum result and the ATV use in the Village of East Troy. The Village will not be allowing use of ATVs on any of their roads at this time.
- In place of Chairman Klarkowski, Supervisor Church attended a state meeting for regarding the East Troy to the Mukwonago trail.

Media/IT (Public Relations Report) – Web Administrator Olson - monthly report provided

- May newsletter was sent out.
- The website and Facebook were an essential tool in providing information to the public regarding boat launch parking lot closures.
- More information regarding the Sanitary District #2 and Sanitary District #3 were added to the website.
- We offer to sign residents up for notifications when they call regarding issues that can be found on the website, especially notices.
- YouTube testing continues and the facility broadband availability is an issue being reviewed.
- Bloom 360 came out to thank the Police Department and they got a visit to the courtroom!

- The mulch is in at the Jim Byrnes Memorial Park and a big thank you to Mr. Holle’s Agriculture Class and the DPW. Supervisor Reyes coordinated with Mr. Holle and DPW. A special shout out to Supervisor Church for making sure the students had snacks and water.
- Facebook viewership continues to grow.

Department of Public Works – Superintendent Scheel – monthly report provided

- Shorewood Drive paving project is done.
- New Deal Ave paving is done. We touched up the driveways and shoulders.
- Lake Rd paving is done. We touched up the driveways and shoulders.
- Carver School Rd paving is done. We replaced three culverts before the paving was done and relocated one more. They will redo the shoulders as well.
- Waiting to pave Stewart School Rd until the parking lot is done.
- Bids were due for the parking lot paving project on June 9, 2023 to be opened at June 12, 2023 meeting.
- Roadside mowing is being done.
- Had to shut down the compost site for receiving brush due to a complaint for burning it without a DNR permit.
- Looked into getting burning permit from the DNR but everybody within a quarter mile would have to agree to it and knowing that there are a few that won’t, it will not happen.
- Did a major water sampling for Sanitary District #3 in Beulah Station at the well house and 5 residents houses; this has to be done every 3 years.
- Hauled 3 loads of compost to people and the ETHS came and got 3 loads
- Mr. Holle’s Ag class came out and spread new playground chips
- Town Hall and Shop parking bids
 - Payne and Dolan, Kenosha \$127,998
 - Stark Pavement Corporation, Brookfield \$112,735
 - Parking Lot Maintenance Corporation (PLM), Pewaukee \$146,000
 - Merit Asphalt, Muskego \$143,770
 - Poblocki Paving Corporation, Wauwatosa \$165,567
 - Wolf Paving, Hartland \$105,336.40

Motion by Supervisor Wales, seconded by Supervisor Church, to approve the bid for the Town Hall Parking Lot Paving Project from Wolf Paving for \$105,336.40 pending final review by DPW Superintendent Scheel and Attorney Mills. Motion passed unanimously.

- Motion by Supervisor Wales, seconded by Supervisor Reyes, to approve having the Town DPW put up ATV signs on County Roads, starting July 1, 2023. Roll call vote: Chairman Klarkowski, nay; Supervisor Church, nay; Supervisor Reyes, aye; Supervisor Wales, aye; Supervisor Wucherer, nay. Motion failed 3:2.
- Motion by Chairman Klarkowski, seconded by Supervisor Reyes, to reopen the compost site to brush and branches. Motion passed unanimously.
- Motion by Supervisor Reyes, seconded by Supervisor Church, to approve the quote for \$4580 by Wisconsin Concrete Coatings, LLC for the resurfacing of the front steps of the Town Hall pending compliance of rise/run by Building Inspector Budiac. Motion passed unanimously.

Police Report – Chief Gorecki

- The May calls for service was 800 and the year-to-date total for 3618.
- Police Chief Gorecki presented an opportunity to contract with an outside agency to take care of Town Code Enforcement. This would be a complaint-based program, meaning the agency is not seeking out code violations. There are several municipalities in Walworth County that utilize this agency and their services. He will present a proposal for consideration at the regular Town Board meeting in July.

ETAESD Report – Supervisor Church - monthly report provided –

- The ETAESD’s Fire & Rescue (ETFR) Department responded to 3 fire calls and 21 EMS calls in the Town of East Troy in the month of April.
- The ETAESD held it’s 2023 Annual Meeting, all of the officers were re-elected.
 - Barbara Church, Town of East Troy ETAESD President
 - Chad Kreft, Town of Spring Prairie, ETAESD Vice-President
 - Jason Smalley, Village of East Troy ETAESD Secretary/Treasurer
- Work on the ETAESD’s 2024 Budget will begin in June.
- East Troy Fire & Rescue Department ‘s upcoming special events include:
 - June 24: a Blood Drive at the Fire House from 8 A.M. until 1 P.M.
 - June 24: Contract Services at Alpine Valley for the Willie Nelson concert
 - July 2: 4th of July parade
- The next ETAESD meeting has been scheduled for June 21, 2023 at 5 P.M. at the Fire House.

Park Committee Report – Supervisor Reyes

- The students from Mr. Holle’s class came and mulched the Jim Byrnes Memorial Park.
- DPW is reviewing any maintenance issues after the park equipment inspection.

Booth Lake Memorial Park – Supervisor Wales

- The park looks great and has been very busy.
- They are hosting “Last Fridays” with music and more from 6-9 pm each month June – September.
- The kayak and paddleboard rental has been well received.

Lake Beulah Management District – Greg Thomas – no report

- The Lake Beulah Management District and the Lake Beulah Protective Improvement Association are opposed to the dredging project.

Recycling Committee Report – John Murphy

- The 2023 Recycling Grant total was \$14,816.80.

Library Report – John Murphy for Krystina Murphy

- Friends of the Library are active again with elected officers and bylaws.
- The Board approved an updated social media policy.
- The Board approved moving funds to higher interest-bearing accounts.
- The Board approved accepting net expense donations from 4H in the amount of \$350.
- The Board approved accepting various donations pending review of the items.
- Reminder about the Walworth County administrative meeting on June 20, 2023, 6:00 pm, regarding the library consolidation/funding issues.

Planning Commission Report – Supervisor Wucherer

- Motion by Supervisor Wucherer, seconded by Supervisor Church, to approve the CSM/Land Separation for N9033 & N9025 Army Lake Rd, PA260400002, PA260400003 and PA322500003, with all lots are conforming. Motion passed unanimously.
- Motion by Supervisor Wucherer, seconded by Supervisor Church, to approve Conditional Use Amendment/Rezone Request for W1741 County Rd J, Beber Camp, PET400007, PET400008, PET500003, PET500006, PET500006C, PET5000010, PET5000011. Requesting remove and replace certain buildings and to rezone two small R1 parcels to C2 parcels. Motion passed unanimously.
- Motion by Supervisor Wucherer, seconded by Supervisor Church, to approve Conditional Use for W1184 County Rd L, PET1500005B. Motion passed unanimously.
- Motion by Supervisor Wucherer, seconded by Supervisor Church, to approve Variance Request for W962 Shorewood Drive, PS00042, lot 42. Motion passed unanimously.

Unfinished Business

- Chairman Klarkowski provided an update on ETRR Bridge on Beach Road. Attorney Mills stated that the attorney for the East Troy Electric Railroad has not had a chance to do a final review of the agreement. Motion by Supervisor Church, seconded by Supervisor Wucherer, to authorize Chairman Klarkowski to continue working with the East Troy Electric Railroad to obtain ownership of the bridge on Beach Road and continue funding discussions with Senator Baldwin. Chairman Klarkowski noted the urgency of getting this resolved so we don't lose an opportunity for funding and he also noted that the bridge is at a sufficiency rating that meets qualifications for applying for grant funding.
- Snow plowing of Private Roads. Supervisor Church spoke in favor of plowing the private roads. Supervisor Wucherer stated that he feels that we should continue forward with the same practice we have done in the past. Supervisor Wales noted that he would like to continue the same as in the past but is concerned about the liability issue. Chairman Klarkowski stated that under our current insurance policy we would be covered. Finally, Supervisor Reyes wants to be sure that we are state compliant with our practice. Motion by Chairman Klarkowski, seconded by Supervisor Church, to continue with our current practice at \$70 per property and we will revisit the topic as needed. Roll call vote: Chairman Klarkowski, aye; Supervisor Church, aye; Supervisor Reyes, nay; Supervisor Wales, aye; Supervisor Wucherer, aye. Motion passed 4:1.
- Discussion and Action on balance of transition items for the communications Committee from Supervisor Reyes
 - YouTube testing will continue.
 - Update Video and audio equipment will be reviewed after the broadband issue is resolved.
 - Storage options are solved with the Town's use of Carbonite, a cloud-based service, and the data will be on the Town server.
 - Future newsletters and electronic version of newsletter will continue and plan to transition as many people as possible to e-letters.
 - Motion by Supervisor Church, seconded by Chairman Klarkowski, to table the consideration of the requirements for all meetings held at the Town Hall to be videotaped until such time as an organizing body using the Town Hall for a meeting approach the Board accordingly.
Roll call vote: Chairman Klarkowski, aye; Supervisor Church, aye; Supervisor Reyes, aye; Supervisor Wales, aye; Supervisor Wucherer, aye. Motion passed 5:0.

- The development of an “About” overview of the Town for the website will be worked on by the administrative team.

New Business

- Petition from Residents on Fairway Road to install Speed bumps. The conditions on the road will be researched and reviewed for discussion in July.
- Motion by Supervisor Reyes, seconded by Supervisor Wucherer, to authorize Attorney Mills to draft letter to property owner for the repair of 65’ by 11’ section on Bell School Road. Motion passed unanimously.

Attorney’s Report – Attorney Mills

- Motion by Supervisor Church, seconded by Supervisor Reyes, to waive the second reading of Ordinance 2023 -1 Amending Section 2.105.070(4) of the Town Code regarding video retention. Motion passed unanimously. Motion by Supervisor Church, seconded by Chairman Klarkowski, to approve Ordinance 2023 -1 Amending Section 2.105.070(4) of the Town Code regarding video retention. Roll call vote: Chairman Klarkowski, aye; Supervisor Church, aye; Supervisor Reyes, nay; Supervisor Wales, nay; Supervisor Wucherer, aye. Motion passed 3:2.
- Motion by Supervisor Church, seconded by Supervisor Wucherer, to waive the second reading of Ordinance 2023 – 2 Amending Section 16.25.030 regarding Parking without Launching. Motion passed unanimously. Motion by Supervisor Wales, seconded by Supervisor Church, Ordinance 2023 – 2 Amending Section 16.25.030 regarding Parking without Launching. Motion passed unanimously.
- Motion by Supervisor Wales, seconded by Supervisor Reyes, Resolution 2023 – 3 Adopting the Walworth County Natural Hazards Mitigation Plan: 2022-2026. Motion passed unanimously.

Public Comments

- Joe Jones, N9033 East Miramar Road. He is wondering what is taking so long with the migration to the .gov platform. What will be the procedure for backing up videos.
- Bob Rice, W884 Shorewood Drive. He thanked the board regarding the snow plowing decision and Potter’s Lake would like to stream their meetings.
- Mary Jo Jones, N9033 East Miramar Road. She wondered if the recycling grant is an every year thing.
- John Stoss, N8831 Stringers Bridge Road. He is still in favor of the Communication Committee and is upset about the ATV use on county roads being voted down. He wants electors to note these discussions when voting in future elections.
- Ken Zess, W598 Bell School Road. Presented a large portion of an email that he sent to the Town board in the previous public comment period of this meeting but ran out of time and left the meeting before adjournment. This was a continuation of the rationale he had for questioning the snow plowing issue on private roads and brush/branch acceptance at the compost site.

Licenses and Special Event Permits –

- Motion by Supervisor Wales, seconded by Supervisor Reyes, to approve the following Operator License Requests:

See next two pages.

2023 Liquor and Operators Licenses

License Holder	License #	New / Renewal	Taxes Paid	Publication Fee Paid	Liquor License Paid	Building Inspections	Fire Inspections
The Hive Taproom	2023-W01 2023-LL01		Current	Paid	Paid	Good	Good
Operators: Reilly Lagerhausen	2023-B01	New	NOTES:				
Laura Beckel	2023-B02	R					
Robyn Blahnik	2023-B03	New					
Katie Jeske	2023-B04	New					
Cathianne Kurtz	2023-B05	New					
Anne Church	2023-B06	New					
Noelle Gartzke	2023-B07	New					
Sophia Heimos	2023-B08	New					
Lake Beulah Golf Course	2023-LL02		Paid	Paid	Paid	Good	Good
Operators: Ken Collett	2023-B09	New	NOTES:				
Danielle Otto	2023-B10	R					
Beulah Bait & Boat LLC	2023-LL03		Paid	Paid		Good	Good
Soda Operators: Carla Giorgi	2023-B11	R	NOTES:				
John Stoss	2023-B12						
Honey Creek Collective - East Troy Farmers Marl	2023-LL04		Paid	Paid		Good	Good
Jason Neu	2023-B13	New	NOTES:				

Lake Beulah Grill - LulaBell's Dockside	2023-LL05	Paid	Paid	Paid	Good	Good
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Maia Wilson	2023-B14	New	NOTES:
Stephane Furrer	2023-B15	New	Approved at March TB Meeting - paid \$30 separate
Ainsley Budzinski	2023-B16	R	
Melissa Janicki	2023-B17	R	
Robert Kopatich	2023-B18	R	
Farrah Carrao	2023-B19	R	
Ryang Bub	2023-B20	New	
Mark McGaughey		New	Need Beverage Serving Class

License #	New / Renewal	Taxes Paid	Publication Fee Paid	Liquor License Paid	Building Inspections	Fire Inspections
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Lake Beulah Yacht Club	2023-LL06	Paid	Paid	Paid	Good	Good
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Soda	Operators: Candace Porter	2023-B21	R	NOTES: 13 Operators Paid for
	Ben Porter	2023-B22	R	
	Lance Rosenmayer	2023-B23	R	Approved at March TB Meeting - paid \$30 separate
	Timothy LeRoy	2023-B24	R	
	Tommy Hiller	2023-B25	R	
	Donald Franzene	2023-B26	R	
	Keith Knopf	2023-B27	R	
	Vicki Clayton	2023-B28	R	
	Will Haeger	2023-B29	R	
	Jennifer Piacenza	2023-B30	R	
	Randy Inman	2023-B31	R	
	Christina Kubicek	2023-B32	R	
	Michael Lillwitz	2023-B33	R	
	Kate Haeger	2023-B34	New	
	Maura Kennedy	2023-B35	New	
	Rita McDade	2023-B36	New	
	Joe Skotartzak	2023-B37	R	
	Mark McKinnon	2023-B38	New	
	David Sullivan	2023-B39	New	
	Jeanne Armstrong	2023-B40	R	

Special and Pending Meetings

- June 12, 2023 6:00 pm Special Town Board Meeting
- June 12, 2023 6:30 pm Regular Town Board Meeting
- July 4, 2023 All Day Town Hall Closed – 4th of July
- July 5 & 19, 2023 6:30 pm Planning Commission
- July 10, 2023 6:30 pm Regular Town Board Meeting
- July 31, 2023 Second installment of Property taxes due & Payable to Walworth County
- September 14, 2023 10:00am -4:00 pm Open Book by Phone
- October 2, 2023 6:00 pm – 8:00 pm Board of Review

Review Bills for Payment

Motion by Supervisor Reyes, seconded by Chairman Klarkowski, to adjourn at 10:26 pm. Motion passed unanimously.

Respectfully Submitted by Jean Loth
Deputy Clerk/Treasurer